

Nauset High School Building Committee Minutes

Thursday, April 5, 2018

Nauset High School Library 530 pm

I CALL TO ORDER/AGENDA CHANGES

Chair Greg Lavasseur called the meeting to order at 5:30pm. In attendance: Ron Collins, Tom Conrad, Chris Easley, Michael Embury, Greg Lavasseur, Bob Lewis, Ed MacDonald, Jim Nowack, John O'Reilly, Harry Terkanian, Kathleen Tringale, Giovanna Venditti.

II CITIZENS SPEAK

None

III PRIORITY BUSINESS

A. Update on OPM Subcommittee

OPM Subcommittee Chair Harry Terkanian updated the committee.

- OPM Subcommittee members are Harry Terkanian, Jim Nowack, John O'Reilly, Ron Collins and Chris Easley.
- All public constructions projects over 5 million dollars in MA require and OPM and MSBA rules also require an OPM. The OPM represents the owner in all aspects of the project. The selection process for the OPM is very highly regulated by the MSBA.
- The committee met twice and reviewed the MSBA requirements and scheduling obligations. The OPM Subcommittee determined the 7/17/18 MSBA OPM Meeting was the earliest we could meet. The OPM Subcommittee reviewed the MSBA standard form, RFS, and also viewed for reference the CCTech's successful RFS for their OPM.
- The committee made an estimate for total project costs of 50-150 million dollars. The OPM Subcommittee reviewed the point value criteria and made minor changes. It is a qualification based selection process and RFS has a suggested list of (11) criteria to use to evaluate the responses and maximum point values assigned to them.
- Harry explained the interview process and selection for an OPM and also reviewed the updated timeline.
- Harry Terkanian made four motions:
 1. To approve the proposed schedule, RFS, and legal ad. Chris Easley seconds the motion, committee voted unanimously.
 2. To authorize submission of documents to MSBA. Chris Easley seconds the motion, committee voted unanimously.
 3. To authorize the OPM Subcommittee to rank and interview candidates. John O'Reilly seconds the motion, committee voted unanimously.
 4. Authorize the District Administration to a)oversee the selection process b) negotiate contract terms with numbered responses and c) present a recommended OPM candidate to Building Committee and d) execute OPM contract as approved by MSBA and Building Committee. John O'Reilly seconds the motion, committee voted unanimously.

John O'Reilly will be away during the interview process. Greg made a motion for a committee member to take his place during the interview process. Greg will sit in for John O'Reilly during the interview process when John is away.

Greg thanked Harry for the update and the OPM Subcommittee for their work.

B. Updated Timeline

As outlined by the OPM Subcommittee Chair Harry Terkanian

T 3/27 OPM Subcommittee reviews RFS draft

T 4/10 RFS Draft received by MSBA for approval

TH 4/12 Harry T and Greg L introduce process of OPM selection to school committee
TH 4/26 Ad placed in Central Register (and newspapers)
TH 5/3 Ad appears in Central Register (and newspapers)
TH 5/10 Onsite voluntary walk through for potential applicants.
TH 5/17 Last date for potential applicants to submit questions to OPM Subcommittee
M 5/21 Post addendum and answer questions submitted from potential applicants
TH 5/24 Applications due from candidates
T 5/29 OPM Subcommittee reviews applications. Ranks candidates and creates short list for
T 6/5 OPM Subcommittee interviews short list, votes and ranks
TBD Negotiate with selected respondents the contract amount
T 6/12 Building Committee votes on ranked candidates
TH 6/14 Present ranked candidates to school committee
W 6/20 Applications received at the MSBA
M 7/16 MSBA OPM Panel Meeting Date

C Form Subcommittees

Educational Plan Superintendent Conrad stated the high school faculty is finishing 2 years of NEASC re accreditation work. The reaccreditation will be finished May3rd. The process to form an educational plan committee will begin after that. Ed MacDonald will set up a faculty meeting so faculty knows what the expectations of the committee are. T Conrad, T Faris, K Tringale are interested on being on the educational plan subcommittee.

Public Relations

Greg motioned for Mike Embury, Greg Lasseur, and Giovanna Vendittii to be committee members on the public relations subcommittee and add additional members as we move forward. John O'Reilly seconds, committee voted unanimously.

Greg noted there will be other subcommittees for building committee members to volunteer for as the project moves along

Filling Building Committee vacancies:

Any replacements to vacancies on the building committee need to be submitted as an agenda, and voted on by the school committee. Greg will submit Peter Wade and Tony Nannini as new building committee members for the school committee to vote.

E Future Meeting Date

Greg asked committee members to view their calendars for best times and days to meet. Greg requested subcommittee meetings are announced to all building committee members should anyone decide to attend.

OTHER: Greg suggested to the committee to review the open meeting law tutorial. Greg will check with the MSBA if members are required to take the online ethics exam.

Greg will ask the school committee what they want to receive our approved minutes from the Building Committee and the subcommittees.

Future meetings will be held in an N Building classroom and location will be posted on the agenda.

IV. APPROVAL OF MINUTES

Greg motioned to approve the minutes from 2-26-18. Chris Easley seconds the motion.

V. ADJOURNMENT

Meeting Adjourned at 6:10pm.

Minutes submitted by Wendy Spampinato

A handwritten signature in black ink, appearing to read 'Wendy Spampinato', with a long horizontal line extending to the right.