

Nauset High School Building Committee Minutes
Tuesday, June 12, 2018
Nauset High School Room N109 530 pm

I CALL TO ORDER/AGENDA CHANGES

Chair Greg Levasseur called the meeting to order at 5:30pm. In attendance: Ron Collins, Greg Levasseur, Tom Faris, Ed MacDonald, Tony Nannini, John O'Reilly, Harry Terkanian, Kathleen Tringale, Peter Wade, and School Committee Vice Chair, Jim O'Leary

II CITIZENS SPEAK

None

III PRIORITY BUSINESS

A. Review the OPM Subcommittee Ranking and Recommendations

OPM Subcommittee Chair, Harry Terkanian reviewed the OPM Subcommittee rankings and recommendations. The committee followed the schedule presented at the April 5th Building Committee.

Highlights reported:

On 5/10/18 four venders came to the voluntary site visit.

The OPM subcommittee received 7 responses (due on 5/24/18).

On 5/29 the OPM subcommittee reviewed and ranked the 7 candidates based on the criteria and request for services.

The top 4 ranked candidates were interviewed by Harry Terkanian, Jim Nowack, Chris Easley, Ron Collins, and Greg Levasseur for 1 hour each on 6/5/18.

Based on interviews, references checks, and performance of interview the subcommittee ranked the firms from first to last as such: Daedalus Projects, Vertex, Colliers, P-Three.

The subcommittee presented the district administration with the ranked candidates. The superintendent, business manager, and assistant business manager negotiated with Daedalus and arrived at a contract figure of \$225,000.

On Wednesday, 6/13/18 Harry Terkanian and Jim Nowack will put together a detailed submission package to the MSBA including published notice, list of respondents, copies of responses, questions used for interviews, scoring sheets, etc.

On Thursday, June 14th Greg Levasseur and Harry Terkanian will present to the school committee.

By 6/20/18 the package will be submitted to MSBA.

The MSBA meets on 7/16/18 to select the OPM. If MSBA approves our OPM Selection of Daedalus of 7/16/18, the contract comes back to the district to sign and then it becomes contract.

Greg Levasseur motioned to approve the OPM selection process including rankings of candidates. John O'Reilly seconds the motion. Committee members unanimously approved.

Greg motioned to approve the contract negotiated by the district administration with Daedalus for \$225,000 so the school committee can approve. John O'Reilly seconds the motion. The committee unanimously approves.

Harry Terkanian explained to the committee the project manager and the architect will come to every building committee meetings and report to us on budget, what they done, what they are going to do. They have to file reports of financial detail to the MSBA. The owners OPM is representing us with the architect and the contractor.

Tom Faris asked about the reimbursement formula percentages the state offers. Greg Levasseur explained the weights and percentages and how they are determined. The percentage itself is determined by district economic demographic numbers.

B. Form Subcommittee

Harry Terkanian motions to accept the following committee members for The Educational Plan Subcommittee: Kathleen Tringale, Tom Faris, Lisa Orlandella, Jody Craven, and Tony Naninni. Tom Conrad may be on the committee also. John O'Reilly seconds the motion, the committee approves unanimously. Any members of the building committee can sit in on this committee. The OPM will sit in on these meetings as well. Kathleen Tringale commented there may be a number of NRHS staff that sits in on these Educational Subcommittee Meetings.

Designer Subcommittee will need to be formed in July 2018.

C. Committee Member Obligations

Wendy Spampinato will email the committee members the links Greg Levasseur received from the town clerk .Greg Levasseur encouraged members to go online and do these tutorial that the Comm. of Mass has, i.e.: Open Meeting Law and Ethics and Conflicts of Interest Tutorial.

There is a test at the end of the Ethics Tutorial and a certificate to print out upon completion and passing. Greg Levasseur asked that members print out the certificate and email to Wendy Spampinato. The certificates will be kept in our building committee file, showing the MSBA we understand the process. All subcommittees have to follow the same open meeting laws. Greg L asked all members to complete the tutorials in the next few months. The ethics certificates are good for two years.

The Public relations info group has not met yet. We will get them up and running and bringing forward some ideas. We want to inform all four towns as we go through the project.

Greg Levasseur will ask the school committee on 6/14/18 to approve as members of the Building committee Peter Wade and Tony Nannini.

IV APPROVAL OF MINUTES

John O'Reilly motioned to adjust the school committee date to TH 6/14/18. Also corrected was Ron Collins motioned to adjust the OPM Subcommittee members to reflect Ron Collins as a member not Russ French.

John O'Reilly motioned to approve the minutes from 4/5/18 ---- Harry Terkanian seconds the motion. The Committee approves unanimously.

Future Meetings: Greg Levasseur is aiming toward Monday nights for future building committee meeting dates.

V ADJOURNMENT

Greg Levasseur motions to adjourn the meeting. Ron Collins seconds the motion. Meeting adjourned at 6:10 pm.

Minutes submitted by Wendy Spampinato

