

Nauset Regional High School Building Committee Meeting Minutes

Wednesday, May 26, 2021

Virtual Meeting 4:30 PM

I Call to Order/Agenda Changes/Recording Notification

Chair Greg Levasseur called the meeting to order at 4:30 pm. In attendance Peter Wade, Harry Terkanian, Ron Collins, Jim Nowack, Giovanna Venditti, Chris Ellsasser, Chris Easley, Jody Craven, Tom Faris, Tony Nannini, Joe Sullivan, Kent Kovacs, Christina Opper

Agenda Changes - The order of Priority Business Order Changed, the Design Refinement Process Update was discussed first. All topics remained on the agenda

II Citizens Speak

None

III Priority Business

Update of Design Refinement Process

Kent Kovacs updated the committee about the three consultants the group approved at the last meeting. Kent also shared it's been about four weeks meeting with the user groups. Last week Flansburgh met with the special Ed Department, World Language, English, Math (again), some of the arts, the nurse, guidance, and administration. They are hoping to meet with the research center next week and with Lower Cape TV at some point; that will close out all the user group confirmation meetings. Next week is the kickoff for the facility groups. In the next meetings we will see all the graphic modifications in the plan. Flansburgh is developing their BIM 3D Coordination Model that will show all the trades with structural architectural and mechanical. This all leads to Flansburghs design development submission in August to the MSBA.

Update on Land Court

Greg Levasseur shared that the land court issue is close to being settled. The court appointed attorney has reviewed the case, and answered questions the land court had. The 26 page package will be submitted to the MSBA. Ben Zhender has been very responsive in regards to this issue.

Payment of Bills

Jim Nowack made a motion to pay three invoices in the total amount of \$9,323.50.

- 1) Carvin & Delaney LLC for legal services on the land, \$3,624.00
- 2) La Tanzi Spaulding & Landreth, services and land court \$5,619.50
- 3) Murphy Lamere & Murphy, legal fees, \$80

Giovanna Venditti seconds the motion. A roll call was taken by Greg Levasseur the committee voted unanimously to approve.

Modulars/Temporary Classrooms

Joe Sullivan updated the committee on the modular classrooms. The town of Lincoln is putting together a request for the purchase of the modulars. They are stipulating a timeline and Joe is making sure the language is correct. His team is working on the number of modulars we need, set up, utilization, location and transition of the students.

Process for Invoice Approvals and Payments During Design and Instruction

Joe Sullivan and Jim Nowack went through the invoice process with the committee. Jim noted attaching the MSBA code to the invoice would be helpful. Joe added any invoices attributed to the overall budget need to be reviewed,

approved and recommended to the committee. The committee gets the invoices a few days before a scheduled building committee meeting so they can review and if necessary, have questions ready. Included on the invoice would be Daedalus' signature and recommendation for approval. The bill paying process will remain on the agendas so that the committee fully understands the process.

Questions about the Project

Time was allotted for questions about the project.

Topics Not Reasonable Anticipated by the Chair

The new superintendent will be introduced to the project and meet with Joe Sullivan and Kent Kovacs. Greg Levasseur mentioned the need for a summer building committee schedule, we most likely will meet one or two times a month during the summer months.

III Approval of Minutes

Approve the minutes of May 12, 2021

Chris Easley motioned to approve the minutes Giovanna seconds the motion. A roll call vote was taken, the committee voted unanimously.

IV ADJOURNMENT

Giovanna Venditti made a motion to adjourn the meeting. Chris Easley seconds. The committee adjourned at 5:15pm

Minutes submitted by Wendy Spampinato

Gregory Levasseur CHAIR
Print name Title

[Signature] 10/6/21
Signature Date