

**NAUSET PUBLIC SCHOOLS
MEETING MINUTES of the
NAUSET HIGH SCHOOL BUILDING COMMITTEE
MEETING DATE and TIME:**

Wednesday, January 11, 2023 @ 6:00PM

Remote Meeting Via Nauset School District Zoom

This meeting took place **remotely** pursuant to the law signed by Governor Baker on June 16, 2021 –
An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency,
which includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020
Executive Order Suspending Certain Provisions of the Open Meeting Law.

MEMBER ATTENDANCE: Greg Levasseur, Tom Faris, Peter Wade, Chris Easley, Bob Capurso, Patrick Clark, Jody Craven, Tom Fizgibbons, Griffin Ryder, Giovanna Venditti, Brooke Clenchy, Jacqui Beebe, James Nowack, Harry Terkanian, Patrick Clark and Kathleen Tringale

NON-MEMBER ATTENDANCE: The NRHS SBC Professional Team: Joe Sullivan, Jorge Cruz, Alyssa Chatani, Brian Hores and Peter Gaudreau

1. Call to Order / Agenda Changes

Chair Levasseur called the meeting to order at 6:03pm, declared a quorum present and read the meeting participation and recording statements.

2. Citizens Speak:

None

3. Priority Business:

A. Results of District wide funding vote; SBC vote to recommend to NRSC to contract with Brait Builders as qualified low bidder on NRHS project.

Mr. Sullivan suggests that the SCB can now recommend to the Regional School Committee to issue a notice to proceed to enter into a contract with Brait Builders.

Mr. Levasseur asked Mr. Sullivan and Mr. Cruz to confirm that both CHA and Flansburgh have reviewed the documents and they conform to what was put out to bid.

Mr. Cruz confirmed that the documents provided by Brait seem to be in order. The proposed calendar will be discussed tonight. The notice to proceed can be issued.

Mr. Sullivan also confirmed CHA is recommending Brait Builders be awarded the contract as well, as CHA has reviewed the paperwork.

MOTION: It was moved by Mr. Levasseur and seconded by Mr. Easley and voted unanimously via roll call vote, 15-0-0, to accept Brait Builders as the qualified bidder and recommend approval of the notice to proceed by the Nauset Regional School Committee.

B. Presentation by Flansburgh and CHA on short term project schedule with eye towards February move to modulars.

Mr. Sullivan reviewed the schedule as planned by CHA for the next 6 weeks of the project. The focus will be the modulars and trying to achieve a February move. The 4" sewer lines must be installed before an occupancy permit can be issued. Mr. Sullivan explained other work to be accomplished and permits that need to be issued before the move can be begin.

Mr. Cruz explained in more detail the plumbing work that must be done to the modulars as well as work to the fire suppression system. Work on both the plumbing and the fire suppression system can be done simultaneously.

Superintendent Clenchy noted that the technology must be in place and Dr. Millen is overseeing that portion of the move, understanding also it is a tight timeline.

C. Updates on modular completion process from CHA / Flansburgh and Bob Capurso

Mr. Capurso updated the committee with pictures of the completed work to modulars both inside and out. In the recent rainstorm there were no leaks in any of the modulars. Pictures also reflected the utilities above the acoustic ceiling panels.

Mr. Cruz reported that J and J has issued a pay application where they want to reduce the retainage. Mr. Cruz's office sent out to J and J a monetized punch list in order to ascertain how much they should be withholding from them. He believes it is around \$300K. The punch list will be analyzed.

Chair Levasseur would like the monetized punch list regarding J and J, and the 6-week schedule sent to the committee.

Mr. Sullivan explained the kick-off meeting will cover all policies, procedures and expectations of the project and he will have everyone who is directly involved in the project attend. All others are welcome to attend as well.

D. Review R.A.C.I Matrix

Mr. Sullivan shared with the committee a matrix which reflects who is responsible for what in the construction project. He noted it is important to understand each person's position and who is accountable for what. He added that there will be a monthly report to the SBC on the status of the project.

There was a discussion about the process of a change order and understanding how that works. Mr. Sullivan said he would bring a change order to a future meeting to fully explain the process.

E. Project updates on freezer and refrigeration units' installation

Mr. Nowack reported that all serving equipment is on-site. The outside freezer and cooler will be delivered on February 20 and will be assembled on site. The plan is to install during February vacation as the modular space inside must be finished before the units can be installed.

4. Approval of Minutes

The minutes of December 15, 2022 were tabled for amendments.

5. Payment of Bills

MOTION: It was moved by Mr. Nowack, seconded by Superintendent Clenchy and voted unanimously via roll call vote to approve the payment of the following bills from Warrant A2386 dated January 11, 2023:

Cape Cod Trailer and Storage	\$ 570.00
Daedalus / CHA	\$25,000.00
Flansburgh Assoc.	\$ 2,875.00
Project Dog	\$ 1,845.00
Total:	\$30,290.00

ADJOURNMENT:

MOTION: It was moved by Mr. Levasseur, seconded by Mr. Fitzgibbons and voted unanimously to adjourn at 7:17 PM.

Respectfully Submitted,
Amanda Lapierre
Recording Secretary

Greg Levasseur

Building Committee Chair

PRINT NAME/TITLE

Greg Levasseur
Greg Levasseur (Mar 7, 2023 15:16 EST)

Mar 7, 2023

SIGNATURE/DATE